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HUI XIAN REIT
匯賢產業信託

Hui Xian Real Estate Investment Trust

(a Hong Kong collective investment scheme authorised under section 104 of the Securities and Futures Ordinance

(Chapter 571 of the Laws of Hong Kong))

(Stock Code: 87001)

Managed by Hui Xian Asset Management Limited

PRECAUTIONARY MEASURES FOR 2020 ANNUAL GENERAL MEETING

Reference is made to the circular of Hui Xian Real Estate Investment Trust (“**Hui Xian REIT**”) dated 3 April 2020 (the “**Circular**”) containing a notice of the annual general meeting of Hui Xian REIT to be held at 12:00 noon on Tuesday, 12 May 2020 at Harbour Grand Hong Kong, 23 Oil Street, North Point, Hong Kong (the “**AGM**”). Unless otherwise stated, capitalised terms used herein shall have the same meaning as defined in the Circular.

Please note that due to the outbreak of the coronavirus (COVID-19) in Hong Kong, the following measures will be taken at the AGM:

- Lunch, food, refreshments or drinks will not be served.
- Temperature checks will be taken prior to entry into the AGM venue.
- Surgical masks are to be worn at all times inside the premises of Harbour Grand Hong Kong including but not limited to the AGM venue. Each attendee shall provide his/her own surgical mask. No surgical mask will be provided.
- Submission of health declaration form before registration at the AGM venue.

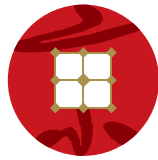
Any person who does not comply with the above precautionary measures may be denied entry into the hotel where the AGM is to be held. **The Manager reminds Unitholders that they may appoint proxies to vote on the relevant resolutions at the AGM as an alternative to attending the AGM in person.** Taking into account the continuing risks posed by the COVID-19 pandemic, the Manager would like to encourage Unitholders to consider completing and returning the form of proxy to indicate their voting intentions, instead of attending the AGM in person. The form of proxy had been despatched to Unitholders with the Circular and can also be downloaded from the website of Hui Xian REIT at www.huixianreit.com or the website of HKEXnews at www.hkexnews.hk. The form of proxy must be deposited at the Unit Registrar of Hui Xian REIT, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong not less than 48 hours before the time appointed for holding the AGM or any adjourned AGM (as the case may be). Unitholders who hold Units in electronic form under CCASS (Central Clearing and Settlement System) are urged to contact their securities brokers immediately to enquire about the procedures for lodging proxy/voting instructions.

Unitholders are advised to read the letter to Unitholders attached to this announcement for further details of the precautionary measures for the AGM.

By Order of the Board
Hui Xian Asset Management Limited
匯賢房託管理有限公司
(as Manager of Hui Xian Real Estate Investment Trust)
H L KAM
Chairman of the Manager

Hong Kong, 17 April 2020

As at the date of this announcement, the Directors of the Manager are Mr. KAM Hing Lam (Chairman and non-executive Director); Mr. CHEUNG Ling Fung, Tom, Mr. LEE Chi Kin, Casey and Ms. LAI Wai Yin, Agnes (executive Directors); Mr. IP Tak Chuen, Edmond and Mr. LIM Hwee Chiang (non-executive Directors); and Mr. CHENG Hoi Chuen, Vincent, Professor LEE Chack Fan and Dr. CHOI Koon Shum, Jonathan (independent non-executive Directors).



HUI XIAN REIT

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Managed by Hui Xian Asset Management Limited

17 April 2020

Dear Unitholders,

Hui Xian Real Estate Investment Trust (“Hui Xian REIT”)

The 2020 Annual General Meeting (“AGM”) of Hui Xian REIT will be held at Harbour Grand Hong Kong, 23 Oil Street, North Point, Hong Kong on Tuesday, 12 May 2020 at 12:00 noon.

With the outbreak and spreading of the COVID-19 pandemic and the heightened requirements for the prevention and control of its spreading, to safeguard the health and safety of the holders of the units (“Units”) of Hui Xian REIT (“Unitholders”) who might be attending the AGM in person, the manager of Hui Xian REIT (the “Manager”) will implement the following precautionary measures at the AGM.

Voting by proxy in advance of the AGM: For the health and safety of the Unitholders, during the COVID-19 pandemic period, the Manager would like to encourage Unitholders to exercise their right to vote at the AGM by proxy instead of attending the AGM in person. **Unitholders may appoint the Chairman as proxy (or other Unitholders who will be attending the AGM in person as proxies) to vote on the relevant resolutions at the AGM as an alternative to attending the AGM in person.**

The deadline to submit completed proxy forms is Friday, 8 May 2020 at 12:00 noon. Registered Unitholders must return their completed proxy forms to the Unit Registrar of Hui Xian REIT, Computershare Hong Kong Investor Services Limited (the “Unit Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. Unitholders who hold Units in electronic form under CCASS (Central Clearing and Settlement System) are urged to contact their securities brokers immediately to enquire about the procedures for lodging proxy/voting instructions, as the deadline for returning proxy forms for such Unitholders would be a number of days earlier than 8 May 2020, depending on the different processing time of each concerned broker.

In addition, to safeguard the health and safety of the Unitholders who might be attending the AGM in person, the Manager will implement the following precautionary measures at the AGM:

- (1) Every attendee will be required to wear a surgical mask throughout the AGM and sit at a safe distance from other attendees. Please note that no surgical masks will be provided at the AGM venue and attendees should bring and wear their own surgical masks.
- (2) Compulsory temperature screening/checks will be carried out on every attendee before entering the AGM venue. Any person with a body temperature above the reference range quoted by the Department of Health from time to time, or is exhibiting flu-like symptoms may be denied entry into the AGM venue and be requested to leave the AGM venue.
- (3) Every attendee will be required to submit a completed Health Declaration Form (the “Form”) before registration at the AGM venue. The Form (a copy of which is attached herewith) will be sent to all registered Unitholders. The completed and signed Form must be ready for collection at the main entrance of the AGM venue to ensure prompt and smooth processing. Non-registered Unitholders may download the Form from the website of Hui Xian REIT at www.huixianreit.com/eng/ and submit the completed and signed Form before registration at the AGM venue.
- (4) No lunch, food, refreshments or drinks will be provided to attendees at the AGM.
- (5) Appropriate distancing and spacing in line with the guidance from the HKSAR Government will be maintained. As such, the Manager may limit the number of attendees at the AGM as may be necessary to avoid over-crowding.

In view of the above registration procedures, it is expected that there will be a long registration queue. AGM will start promptly at 12:00 noon. Latecomers may be denied entry into the AGM venue.

Due to the constantly evolving COVID-19 pandemic situation in Hong Kong, the Manager may be required to change the AGM arrangements at short notice. Unitholders should check the website of Hui Xian REIT for further announcements and updates on the AGM arrangements.

If Unitholders have any questions relating to the AGM, please contact the Unit Registrar of Hui Xian REIT as follows:

Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre
183 Queen’s Road East
Wanchai, Hong Kong
Telephone: (852) 2862 8555
Facsimile: (852) 2865 0990
Email: hkinfo@computershare.com.hk

Yours faithfully,

For and on behalf of

Hui Xian Asset Management Limited

匯賢房託管理有限公司

(as Manager of Hui Xian Real Estate Investment Trust)

H L Kam

Chairman of the Manager

HEALTH DECLARATION FORM 健康申報表

To: Hui Xian Asset Management Limited (the “Manager”)
(as Manager of Hui Xian Real Estate
Investment Trust (“Hui Xian REIT”))
(Stock Code: 87001)

Re: 2020 Annual General Meeting of Hui Xian REIT (“AGM”)

致: 匯賢房託管理有限公司 (「管理人」)
(作為匯賢產業信託之管理人)
(股份代號: 87001)

有關: 匯賢產業信託 2020 年基金單位持有人週年大會 (「基金單位持有人週年大會」)

Please note the following:

請注意下列事項:

- All attendees must undergo a compulsory temperature screening/check.
所有與會者必須接受體溫篩檢 / 檢查。
- The completed and signed health declaration form is mandatory for all attendees and must be ready for collection at the main entrance of Harbour Grand Hong Kong (the “AGM venue”).
所有與會者均須填寫並簽署此健康申報表, 並必須於港島海逸君綽酒店 (即基金單位持有人週年大會會場) 正門入口備妥表格, 以供收集。
- Attendees may be denied entry into the AGM venue and be requested to leave if he/she does not comply with the above.
倘與會者未有遵照上述事項, 可能不得進入基金單位持有人週年大會會場及被要求離開。

I hereby declare that:

本人謹此聲明:

- I have not had any of the following symptoms in the past 14 days: fever, malaise, dry cough, shortness of breath or other flu-like symptoms.
本人於過去 14 天並無下列任何病徵: 發燒、乏力、乾咳、呼吸困難或其他類似流感症狀。
- I have not travelled outside of Hong Kong in the past 14 days.
本人於過去 14 天並無離開香港。
- To the best of my knowledge, I have not been in close contact with anyone who has been outside of Hong Kong during the past 14 days. (Close contact could mean (among other things): having direct physical contact, living in the same household, having social contact in close proximity.) If there is doubt, please err on the side of caution and refrain from entering the AGM venue.
盡本人所知, 本人並無與任何於過去 14 天曾離開香港之人士有緊密接觸。(緊密接觸可指 (其中包括): 有直接身體接觸、一同居住、有近距離社交接觸。) 如有疑問, 為謹慎起見, 請勿進入基金單位持有人週年大會會場。
- To the best of my knowledge, I have not otherwise been in close contact with anyone with a suspected, probable or confirmed case of COVID-19 in the past 14 days.
除此之外, 盡本人所知, 本人於過去 14 天並無與任何懷疑、疑似或確診感染新型冠状病毒 (COVID-19) 之人士有緊密接觸。

I confirm that the above information and declaration is accurate to the best of my knowledge, and agree that such information will be processed and used in accordance with the Personal Information Collection Statement below. I understand that making a false statement may jeopardise the health and safety of other attendees as well as the smooth proceeding of the AGM.

本人確認盡本人所知, 上述資料及聲明乃真實無誤, 並同意該等資料將按下文之收集個人資料聲明予以處理及使用。本人明白作出虛假陳述, 有可能危害其他與會者之健康安全, 並妨礙基金單位持有人週年大會順利進行。

Full name:

全名: _____

Email address:

電郵地址: _____

Mobile no.:

手提電話號碼: _____

Signature:

簽署: _____

Date:

日期: 12/05/2020

By signing this form I consent to the uses of my personal data described in the Personal Information Collection Statement below.

本人簽署此表格, 即代表同意按下文之收集個人資料聲明所述使用本人之個人資料。

PERSONAL INFORMATION COLLECTION STATEMENT

收集個人資料聲明

- (i) Hui Xian Asset Management Limited (the “Manager”) may use and retain the personal data collected through this form or which the Manager, Hui Xian REIT or Hui Xian REIT’s Unit Registrar, Computershare Hong Kong Investor Services Limited, already holds about you, for the purpose of the assessment of health risks related to the AGM, including contact tracing and other health-related purposes, for the purpose of reporting to and complying with requests from government or regulatory authorities, including the Centre for Health Protection and other agencies of the Department of Health.

匯賢房託管理有限公司 (「管理人」), 會使用及保留透過此表格收集 (或管理人、匯賢產業信託或匯賢產業信託之基金單位登記處香港中央證券登記有限公司已持有) 有關閣下之個人資料, 以作評估與基金單位持有人週年大會相關之健康風險, 包括追蹤關聯人士及其他與健康相關之目的、向政府或監管機構 (包括衛生署轄下衛生防護中心及其他機構) 作出匯報並遵照其要求。

- (ii) Please note that it is mandatory for you to provide the personal data as requested in this form. In the event that you do not provide such personal data, the Manager may deny your entry into the AGM venue.
閣下必須按此表格提供所需的個人資料。如閣下未能提供有關個人資料, 管理人可能禁止閣下進入基金單位持有人週年大會會場。

- (iii) The Manager’s Privacy Policy Statement (which is available at <https://www.huixianreit.com/cht/privacy/>) explains, among other things (1) the types of persons to whom the Manager may disclose or transfer your personal data in Hong Kong or overseas; (2) your statutory rights to ascertain, access and request correction of records of the personal data about you the Manager holds (and the reasonable fees the Manager is permitted to charge for processing a personal data access request), and (3) who to contact to exercise those rights or with any other enquiries related to the personal data about you the Manager holds, and how to contact them. In addition, the Manager may also disclose or transfer your personal data to insurers of the Manager, in Hong Kong or overseas and to government or regulatory authorities.

管理人之私隱政策聲明 (載於 <https://www.huixianreit.com/cht/privacy/>) 闡述 (其中包括) (1) 管理人可於香港或海外披露或轉移閣下個人資料的人士類別; (2) 閣下確定、取得及要求修正管理人所持有閣下個人資料記錄之法定權利 (及管理人獲准就處理取得個人資料之要求所收取的合理費用); 及 (3) 於行使有關權利或就關於管理人所持有閣下個人資料之任何其他查詢時應聯絡的人士及聯絡此等人士之方法。此外, 管理人亦可向管理人位於香港或海外之保險公司以及向政府或監管機構披露或轉移閣下的個人資料。

The Manager would also like to draw your attention to section 59(2) of the Personal Data (Privacy) Ordinance, which provides that in circumstances in which the application of statutory restrictions on the use of personal data would be likely to cause serious harm to the physical health of the data subject or any other individual, personal data relating to the identity or location of an individual may be disclosed to a relevant third party without consent.

管理人亦在此務請閣下注意個人資料 (私隱) 條例第 59(2) 條, 該條規定使用個人資料之法定限制適用之情況下, 若有相當可能會對該資料當事人或任何其他個人的身體健康造成嚴重損害, 則可在毋須獲得同意之情況下, 向相關第三方披露關於個人的身份或所在之個人資料。